

Proposal to Exhibit

- **A description of the project to be exhibited**
(A maximum of 1 typed page)
- **1 page Current Artist CV**
This should include: name, contact details, relevant education, exhibitions, awards, collections, publications (For group shows, a brief CV per person should be included)
- **An example of art works in jpeg format**
(files no larger than 1mb) clearly labeled with the artists name and the name of the work.
 - 1 Explain if images are proposed works to be exhibited or examples of past works
 - 2 For group shows please submit work from all exhibiting artists if possible
 - 3 Clearly label all files or photos
- **Detail required gallery for exhibition (see gallery plan)**
- **Include preferred month of exhibition**
- **Send application to (email, post or drop it in to us personally):**

info@brunswickarts.com.au
2a Little Breese Street
Brunswick, Vic 3056
www.brunswickarts.com.au

- If you have any questions or problems in writing your proposal, please email us at info@brunswickarts.com.au and we can offer assistance.
- Proposals for large-scale projects, teaching programs or curatorial works are welcome by Brunswick Arts. Please detail any special instructions and Brunswick Arts will be happy to support you.

Brunswick Arts is an artist run initiative located in inner Melbourne that places its focus on supporting experimental art projects. Brunswick Arts encourages community access for art exhibitions and artist projects and works to build professional links and support emerging artists.

Three week rental including set up

- Gallery 1 (half of downstairs space) \$350
- Gallery 2 (2nd half of downstairs space) \$350
- Gallery 3 (upstairs space) \$350
- \$900 for whole gallery
- Project Space, Free
- One night and short events, price negotiable

Gallery Terms and Conditions

- The duration of each exhibition is Three weeks including set up.
- A 40% deposit of rental cost is required on successful application. The deposit will be forfeited in the case of cancellation
- The balance of the rental cost is due two months prior to the exhibition opening date.
- Exhibition openings are held on Fridays between 6 and 9pm
- Exhibitors are required to sit the gallery for the duration of their show. In the case that exhibitors are unable to do so, they may find an appropriate substitute or negotiate with gallery staff.
- When more than one artist is booking the gallery then sitting duties will be shared.
- Brunswick Arts does not take responsibility for the insurance of artwork against theft, flood or fire damage
- No commission is taken on sales
- Gallery staff must receive \$100 Bond in cash on setup, which will be returned to the artist when the gallery is returned to its original state.
- Permission for Brunswick Arts to use digital images that you provide of your work for advertising your show and the space. Every consideration is used to insure the integrity of the work.

Brunswick Arts provides:

- Art Almanac listing
- Trouble listing
- Staff support when hanging the exhibition
- Basic equipment for hanging/plinths for sculptural work
- Licensed sale of alcohol on opening night
- Food platter on opening night
- Large electronic mail out
- Rental of AV equipment for the duration

- Support with media release, advertising and invite design
- One week set up time with accesses to the space 9 to 5pm
- Advertising of your show on the galleries web site and other appropriate sites.
- Brunswick Arts provides 500 bookmark format printed invites.

Exhibiting Artists are responsible for:

- Hanging/Installation of art work (in exceptional circumstances, such as when an international or inter-state artist is unable to be present, Brunswick Arts will organise installation)
- Special catering expenses for opening night
- Price and title list (or catalogue)
- Sitting the gallery for the duration of the show.
- Returning the gallery to it's original state
- Paying \$100 bond in cash on the set up day.
- Provide the gallery with a print quality image that is 21 x 5.2cm and any text you want included in the invite.
- Providing a media release and images for advertising to media@brunswickarts.com.au

AV Equipment for hire

Digital projectors \$50 each for the duration of a show including the use of a DVD player if available.

Small (22cm) video screens with built in DVD \$30 for 2 for the duration of a show.

42inch Plasma screen \$40 for the duration of the show including the use of a DVD player if available.

Brunswick Arts Floor Plan

