

Single night rental

\$100 or %20 of door takings

(prices may vary depending on the details of event, length, setup time ect)

No charge for free events

(To be negotiated with Brunswick Arts beforehand)

Brunswick Arts provides:

- ⤴ Staff support when hanging the exhibition, setting up show
- ⤴ Basic equipment for hanging/plinths for sculptural work
- ⤴ Licensed sale of alcohol on event nights
- ⤴ Large electronic mail out
- ⤴ Rental of AV equipment for the duration
- ⤴ Support with media release, advertising and invite design
- ⤴ Advertising of your show on the galleries web site and other appropriate sites.
- ⤴ Use of kitchen facilities

Event coordinators are responsible for:

- ⤴ Hanging/Installation of any art work
- ⤴ Any catering
- ⤴ Returning the gallery to its original state (by 6.30pm of the following day unless otherwise negotiated)
- ⤴ Clearly signing the event if there is a door charge
- ⤴ Taking the charge at the door in a professional manner
- ⤴ Any OHS issues arising from equipment ect. (e.g. taping down cords)
- ⤴ Making sure the event has wrapped up by **10.30pm**, and both staff and audience are out by **11.00pm**
- ⤴ Making sure the kitchen is clean at the end of the event if it was utilised.

- ⤴ Are **not** allowed to supply Alcohol unless negotiated with Brunswick Arts

AV Equipment for hire

Digital projectors \$30 each for a night including the use of a DVD player if available.

Small (22cm) video screens with built in DVD \$15 for 2 for the duration of a show
Brunswick Arts also has two small televisions, DVD players and a VHS player available for use